



Southern Lehigh School District

Board of School Directors Meeting

August 25, 2008

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:50 p.m. on the above date (August 25, 2008) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Auteri, Dimmig, Eddinger, Gunkle, Miracle, Quigley, Rennie, Schubert

ABSENT: Stelts

OTHERS: Liberati, Snell, Guerriere, Bartholomew, Kennedy, Engler, Christman, Takacs, Keister, Bergey, Zuk, Donahue, Davidson, Limpar, Organski, Kerr (Saucon News), and approximately 11 other members of the community.

OPENING PROCEDURES

Mr. Miracle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Quigley and **2ND BY** Eddinger to approve the minutes of the August 11, 2008 meeting as copied and distributed to all Board members.

Minutes of
8/11/08

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

VISITORS

Mary Rockel addressed the Board. She wanted to know what the Board policy/procedure is on answering a question. She explained that she had asked Mr. Harakal, Athletic Director, if her son could be a member of the girls volleyball team since the District does not have a boys volleyball team. There was Board discussion on this issue. Attorney Bartholomew explained that the District policy is to not allow boys to play on girls teams. He said it is clear that both the history of our athletic programs and our current data regarding participation by both boys and girls on our sports teams does not support a finding that there is a pattern here of limiting the opportunities provided to boys to participate in interscholastic activities in compliance with Title IX of the Education Amendments of 1972. Attorney Bartholomew said that the Administration will respond to her request seeking permission for her son to play on the girls volleyball team, and he will recommend that the Administration deny the request.

CONSENT AGENDA

MOVED BY Rennie and **2ND BY** Auteri to approve the **CONSENT AGENDA** items as follows -

Approved the bills list dated August 25, 2008 showing paid bills in the amount of \$12,076.22 and bills to be paid in the amount of \$161,319.53 for a total amount of \$173,395.75 for the General Fund, and bills to be paid in the amount of \$1,595,673.07 for the Construction Fund;

Approval of
Bills

Approved the addendum to the bills list dated August 25, 2008 showing paid bills in the amount of \$10,759.65 and bills to be paid in the amount of \$16,227.24 for a total amount of \$26,986.89 for the General Fund;

Approve
Treasurer's
Report

Approve the Treasurer's Report for the month of July, 2008;

Approve
substitute
teachers
(pending
required
documentation)
-Krick,
Stephens

Approve the following substitute teachers (pending receipt of required documentation) -

Samantha Krick, Elementary

Amanda Stephens, Elementary;

Approve the enclosed substitute teacher list for the 2008-2009 school year;

Approve
substitute
teacher list for
the 2008-2009
school year

Approve salary step adjustment, effective 9/1/08- Anderson, Bauer, Fairclough, Fullerton, Gregory, Hagy, Organski, Solley, Wehr

Approve a salary step adjustment for the following staff, effective September 1, 2008 -

Tricia Anderson, 5th Grade Teacher, Hopewell Elementary, Bachelors to *Bachelors +15*

Rebecca Bauer, 5th Grade Teacher, Hopewell Elementary, Masters +15 to *Masters +30*

Karen Fairclough, Special Education Facilitator, High School, Masters +15 to *Masters +30*

James Fullerton, Social Studies Teacher, Middle School, Masters +15 to *Masters +30*

Stephanie Gregory, Art Teacher, High School, Bachelors +15 to *Masters*

Devon Hagy, Health and Physical Education Teacher, Middle School, Masters +15 to *Masters +30*

Bonnie Organski, Business Teacher, High School, Masters to *Masters +15*

Nicole Solley, 1st Grade Teacher, Lower Milford Elementary, Bachelors to *Bachelors +15*

Matthew Wehr, Music Teacher, High School, Bachelors to *Bachelors +15*;

Accept resignation- DeAngelo, Ramunni

Accept the resignation of the following staff -

Danielle DeAngelo, Instructional Assistant, Hopewell Elementary School, effective August 18, 2008

Corinne Ramunni, Instructional Assistant, Hopewell Elementary School, effective August 7, 2008;

Approve Instructional Assistant Substitute List, Substitute Cafeteria/Playground Monitor List, Substitute Custodian List, Health Paraprofessional Substitute List, Substitute Secretarial List, Supplemental Registered Nurse List for the 2008-2009 school year

Approve the enclosed Instructional Assistant Substitute List for the 2008-2009 school year;

Approve the enclosed Substitute Cafeteria/Playground Monitor List for the 2008-2009 school year;

Approve the enclosed Substitute Custodian List for the 2008-2009 school year;

Approve the enclosed Health Paraprofessional Substitute List for the 2008-2009 school year;

Approve the enclosed Substitute Secretarial List for the 2008-2009 school year;

Approve the enclosed Supplemental Registered Nurse List for the 2008-2009 school year;

Approve support staff (pending receipt of documentation)- Benner, Brown, Chiarella, Chunko, Robbins, Stephens, Tate

Approve the following support staff (pending receipt of required documentation) -

Austin Benner, Technology Facilitator, Hopewell Elementary School, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position.

Patricia Brown, 7 hour Instructional Assistant, Hopewell Elementary at an hourly rate of \$14.74, effective August 26, 2008. Ms. Brown will fill the vacant position created by the resignation of *Corinne Ramunni*.

Margaret Chiarella, Technology Facilitator, Liberty Bell Elementary, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position.

Jenelle Chunko, 7 hour Instructional Assistant, Lower Milford Elementary School at an hourly rate of \$14.74, effective August 26, 2008. Ms. Chunko will fill the vacant position created to replace *Kristin Haupt* as a result of her hire to a contracted teacher opening.

Laura Nelson Robbins, 7 hour (1:1) Instructional Assistant, Lower Milford Elementary School at an hourly rate of \$14.74, effective August 26, 2008. Mrs. Nelson Robbins will fill the position for the needs of an IEP student.

Amanda Stephens, Instructional Assistant, Hopewell Elementary School, at an hourly rate of \$14.74, effective August 26, 2008. Mr. Stephens will fill the position created with the resignation of *Danielle DeAngelo*.

Elizabeth Tate, Technology Facilitator, Lower Milford Elementary School, at an hourly rate of \$17.00, effective August 26, 2008. This is a new position;

Approve unpaid leave for the following staff -

Quinn Pagano, Instructional Assistant, Hopewell Elementary School, from August 26, 2008 through December 5, 2008.

Approve unpaid leave-Pagano, Neal

William Neal, Instructional Assistant, Lower Milford Elementary School, for ¼ day on October 1, 7 and 8, 2008;

Approve the following staff to teach the SAT Prep Course (fall and spring) at an hourly rate of \$34.71 for the 2008-2009 school year -

Approve staff to teach the SAT Prep Course (fall and spring)- Bausher, Castagna, Haupt, Viola

Amy Bausher
Joseph Castagna
Ryan Haupt
Justina Viola;

Approve the appointment of the following volunteer coaches for the 2008-2009 school year (pending receipt of required documentation) -

Approve volunteer coaches for the 2008-2009 school year (pending required documentation)- Keubler, Linhart, Stengel

<u>Michael Keubler</u>	Football
<u>Kristen Linhart</u>	Volleyball
<u>Michael Stengel*</u>	Football

*transfer from *paid* assistant football coach to volunteer coach;

Approve the appointment of the following mentor at a stipend not to exceed \$700.00 for the 2008-2009 school year -

Approve mentor for 2008-2009 school year- Schultheis

Patricia Schultheis as a mentor for *Brian Hines*.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Stelts

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Dr. Donahue and Ms. Limpar reported on student and staff activities at the High School, Middle School and the elementary schools.

Mr. Zuk distributed a sheet showing final grade examples using a 50% minimum quarterly grade. By instituting a grade floor in quarterly grades only, it will help insure that all students will have every opportunity to be successful in their course work. There was Board consensus to institute the quarterly grade floor.

All principals commended the support staff for preparing the schools for opening.

MOVED BY Auteri and **2ND BY** Rennie to approve the Resolution: That the Board expels Student #102638 for a minimum of one (1) year, subject to the terms and conditions of a letter signed by the Student, the Student’s parents, and legal counsel, waiving the Student’s rights to a formal expulsion hearing, accepting a minimum expulsion for a period of one year, and agreeing to the terms and conditions for reinstatement of the Student in school.

Approve resolution that Board expels Student #102638 for a minimum of one (1) year

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Stelts

MOVED BY Auteri and **2ND BY** Rennie to approve the enclosed agreement with the Lehigh Valley Drug and Alcohol Intake Unit in cooperation with the district’s Student Assistance Program (SAP) initiative for the 2008-2009 school year.

Approve agreement with Lehigh Valley Drug and Alcohol Intake Unit for the 2008-2009 school year

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Stelts

Tom Gettings, Chairman of the Upper Saucon Township Environmental Advisory Council, and Erin Frederick, Lehigh County Conservation District, made a presentation regarding the upcoming November 2008 ballot question for Upper Saucon Township voters. The voters will be asked to approve a 0.25% increase in the Earned Income Tax to be used by the Township for land preservation purposes. If the referendum passes, the tax increase is estimated to generate \$1.2 million per year. The Township works closely with the State and County to fund the purchase of conservation easements. With conservation easements, development rights are extinguished, and property owners

maintain ownership. The presentation noted the benefits of land preservation for the County, the Township, the School District, the residents and the environment.

[Mr. Quigley left the meeting room at 9:10 pm]

BUSINESS AND FINANCE

Exonerate the Tax Claim Bureau from the collection of 2007-2008 school real estate taxes for T. Schmoyer

MOVED BY Auteri and **2ND BY** Gunkle to approve the recommendation from the County of Lehigh Office of Assessment to exonerate the Tax Claim Bureau from the collection of 2007-2008 school district real estate taxes for Terry L. Schmoyer, Jr., Tax Parcel ID 22 641477777876 14.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts, Quigley

Approve the refund portion of 2008-2009 school district real estate taxes paid for T. Kocsis

MOVED BY Auteri and **2ND BY** Rennie to approve the refund portion of 2008-2009 school district real estate taxes paid for Thomas J. Kocsis, Tax Parcel ID 22 642463782379 1, as recommended by the County of Lehigh Office of Assessment. The requested refund is \$524.82.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts, Quigley

[Mr. Quigley returned to meeting room at 9:12 pm]

Approve Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc.

MOVED BY Rennie and **2ND BY** Gunkle to approve the enclosed Retirement Plan Compliance and Administration Services Agreement with TSA Consulting Group, Inc.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

SUPPORT SERVICES

Approve the bid for district-wide access control to Best/Stanley Security Solutions

MOVED BY Auteri and **2ND BY** Gunkle to approve the bid for district-wide access control to Best/Stanley Security Solutions, 602 Jeffers Circle, Suite 105, Exton, PA 19341, in the amount of \$98,203.44. The contract reflecting the amount will appear on a future agenda for approval after review by our solicitor.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

MOVED BY Auteri and **2ND BY** Quigley to approve the following administrator -

Approve Assistant Director of Support Services- Andrulevich

Rhonda Andrulevich, Assistant Director of Support Services, effective date to be mutually agreed upon at a salary of \$67,500. Ms. Andrulevich will fill the position created with the promotion of Todd Bergey.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

PERSONNEL

Approve staff (pending required paperwork)- Lebrecht

MOVED BY Rennie and **2ND BY** Auteri to approve the following staff (*pending receipt of required paperwork*) -

Tina Lebrecht, .75 Music Teacher, Lower Milford Elementary School at Masters, +15, Step 9 (x .75), an annual salary of \$43,512.75. Ms. Lebrecht will fill the position created by the resignation of Megan Tucker.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

MOVED BY Auteri and **2ND BY** Rennie to approve the following administrator -

Approve Principal, Liberty Bell Elementary School-Hafner

Samuel Hafner, Principal, Liberty Bell Elementary School, effective date to be determined, at an annual salary of \$87,500 (pro-rated), with a plan to accelerate this salary level by \$3,000 in addition to regular increases at the conclusion of two (2) years of satisfactory service. Mr. Hafner will fill the position created with the promotion of Kristen Lewis.

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Stelts

MOVED BY Rennie and **2ND BY** Gunkle to approve the following administrator -

Carol Mickley, Principal, Lower Milford Elementary School, effective date to be determined, at an annual salary of \$92,000 (pro-rated), with a plan to accelerate this salary level by \$2,000 in addition to regular increases at the conclusion of two (2) years of satisfactory service. Mrs. Mickley will fill the position vacated by the promotion of Mary Farris.

Approve
Principal,
Lower Milford
Elementary
School-Mickley

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Stelts

MOVED BY Rennie and **2ND BY** Quigley to appoint Leah Christman to serve as Assistant Superintendent of the School District for a term ending June 30, 2013* at an annual prorated salary of \$117,000, said term to begin immediately upon receipt of her commission issued by the Superintendent of Public Instruction, and her taking the oath of office.

Appoint
L. Christman
as Assistant
Superintendent
of the School
District

*Section 10-1077 of the Public School Code provides that the term of an Assistant District Superintendent shall be through the term of the District Superintendent, which is currently a 3 year term ending on June 30, 2010, or for a term of 3 to 5 years pursuant to a contract at a salary fixed by a majority of the Board members prior to appointment.

VOICE VOTE: “YES” – All but Dimmig
“NO” - Dimmig – Motion Carried
ABSENT: Stelts

MOVED BY Rennie and **2ND BY** Auteri to rescind the action taken July 14, 2008, on the request of Erin Bromfield for ten (10) days unpaid leave for purposes of observing religious holidays and to approve said request, provided that Ms. Bromfield shall be required to use available paid personal days with respect to the first days of her request and that she shall take unpaid leave with respect to the balance thereof.

Resind action
taken 7/14/08,
on the request
of E. Bromfield
regarding
unpaid leave
for purposes of
observing
religious
holidays

VOICE VOTE: “YES” – All but Quigley
“NO” - Quigley – Motion Carried
ABSTAIN - Eddinger
ABSENT: Stelts

REPORTS

Carbon Lehigh Intermediate Unit

Mr. Schubert reported that there were no findings noted in the latest audit of CLIU.

Facilities Committee

Mr. Miracle reported on the following:

- Intermediate School construction is on schedule. The recent piling change order is under discussion and will be reported to the Board soon.
- The Curly Horse public park proposed by Upper Saucon Township is currently on hold.
- The District received a \$6,500 settlement from the surety company for Rizzetto Construction Management for legal fees incurred in connection with the replacement of Rizzetto Construction by Penn Builders as the general contractor for the Intermediate School construction project.
- A demographic study is being proposed for use in evaluating District needs.
- Nothing new to report on the turf study for the stadium.

Mrs. Gunkle also reported that the committee is gathering information on the possibility of replacing the stadium bleachers.

Superintendent’s Report

Mr. Liberati said that he had reviewed an existing student expulsion and recommends continued expulsion through the 1st semester of 2008-09. At that time he will review the student progress and make a recommendation to the board whether to reinstate the student or not.

Mr. Liberati distributed a memorandum from Joan Takacs describing the SAT Prep Options for Southern Lehigh High School students. The three offerings are (1) Southern Lehigh teachers at a cost of \$50, (2) Kaplan's "parent pay" program at a cost of \$599, and (3) Prepare by Peter Schmidt at a reduced cost of \$549. The goal is to offer Southern Lehigh High School students a variety of options as they prepare for the SAT test. Communication of this information will be facilitated through college information night in the fall, information posted on the District website, mass e-mail and a mailing to all Southern Lehigh juniors and seniors.

OLD BUSINESS

Approve second and final reading of policy #235 and #235.1

MOVED BY Auteri and **2ND BY** Rennie to approve a second and final reading of the following policies -

- #235 Student Rights
- #235.1 Student Rights and Surveys by Outside Organizations

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

NEW BUSINESS

Adopt the National Incident Management System (NIMS)

MOVED BY Auteri and **2ND BY** Rennie to approve that the Southern Lehigh School Board of Directors formally adopt the National Incident Management System (NIMS) and utilize the Incident Command System to manage emergency preparedness incidents. This is mandated by Federal law.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

Approve first reading of policy #220 and #221

MOVED BY Auteri and **2ND BY** Rennie to approve a first reading of the following policies -

- #220 Student Expression
- #221 Dress and Grooming

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Stelts

Mr. Eddinger suggested that a Sunshine Law expert be brought in to advise the Board. Attorney Bartholomew recommended Attorney Michael Levin, an expert on school law.

Approve the engagement of Michael Levin to advise the Board on the Sunshine Law, the parameters of Sunshine Law exceptions, and the new Right To Know law

MOVED BY Eddinger and **2ND BY** Rennie to approve the engagement of Michael Levin to advise the Board on the Sunshine Law, the parameters of Sunshine Law exceptions, and the new Right To Know law.

VOICE VOTE: "YES" – All but Dimmig and Quigley
"NO" – Dimmig, Quigley – Motion Carried
ABSENT: Stelts

VISITORS

The Board took a brief recess at 10:21 p.m.
 Mrs. Rennie left the meeting at 10:25 p.m.
 The Board met in Executive Session at 10:26 p.m.
 The meeting reconvened at 10:36 p.m.

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Auteri to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: Stelts, Rennie

The meeting was adjourned at 10:37 p.m.

ATTEST: _____ Board Secretary